



Midpeninsula Regional Open Space District - *JOB ANNOUNCEMENT*

Senior Resource Management Specialist

Earth Sciences Program

Annual Pay Range: \$124,307-\$155,253
plus full benefits including CalPERS pension

Open Until Filled. First application review: March 27, 2023

(Application window may close after March 27, 2023 without advanced notice. Apply early!)

Do you have a passion for the outdoors, trails, and preserving open space? Are you a motivated and experienced resource management professional? If so, Midpeninsula Regional Open Space District (Midpen) has an excellent opportunity for a skilled Senior Resource Management Specialist to lead the earth sciences program in the Natural Resources Department. This interdisciplinary position will oversee program staff to assess and protect archaeological and cultural resources, as well as oversee programs to protect and restore water and geological resources, Midpen's Climate Program and projects ranging from contaminated site cleanup to erosion control projects on Midpen preserves in Santa Clara, San Mateo, and Santa Cruz Counties.

About Midpen: Midpen helps plants, animals and people thrive throughout the greater Santa Cruz Mountains region by preserving a greenbelt of more than 65,000 acres of public open space with 250 miles of trails in 26 extraordinary preserves, permanently protected for natural resource conservation and ecologically sensitive public enjoyment and education. Midpen is a public agency with a focused mission that guides our work, and where every employee makes an impact. If you are looking for an outstanding opportunity to contribute to the legacy of open space protection, natural resource restoration and outdoor recreation, working with an incredible team of like-minded colleagues, we invite you to apply for this position! Check out the [Working for Midpen video](#) on our Employment Opportunities page.

About the Position: The incumbent will be a part of a cohesive team of 15 in the Natural Resources Department, which is part of the Visitor and Field Services service line. The Earth Sciences Program is comprised of 3 fulltime program staff, including this position, and a shared intern. Midpen aims to recruit and retain employees who embody professionalism, accountability, and respect, and who value working in an environment focused on inclusivity, diversity, and equity.

This is a supervisory position and expertise in all subject areas within the earth sciences program is not required. Program staff and/or consultants will provide subject matter expertise. This position will supervise, coordinate, advise, and assist program staff and consultants in implementing a wide and diverse program to support Midpen planning efforts, resource management, routine maintenance work, and capital projects.

Typical program work includes inventory, monitoring, and curation of archaeological resources, including coordination and engagement with indigenous peoples; remediation and cleanup of contaminated soils and/or hazardous materials; identification, and monitoring of aquatic habitats; monitoring, identification and protection of aquatic habitats; overseeing contractors and consultants, environmental impact analysis, and applying for permits to resource agencies. This position will supervise and manage natural resource staff and will direct consultants, contractors, and volunteers to complete this work. Supervisory and administrative tasks will include budgeting, project management, setting priorities, providing guidance to multi-disciplinary teams, managing, and mentoring junior staff. The ideal candidate is well versed in project management, supervision, organized and collaborative with excellent oral and written communication skills, understands ecological systems, and can implement land management practices accordingly. The ideal candidate will have the educational background and relevant experience in managing cultural and/or natural resources on natural lands, experience supervising scientists, and has developed work plans for multiple projects simultaneously. In addition, the candidate will provide frequent verbal and written reports to staff, including Department Managers and the General Manager's Office, as well as the Board of Directors at public meetings. The candidate must also have the skills to foster communication and collaboration with other District departments to coordinate project requirements; foster and develop relationships with Native

American groups; work effectively with local jurisdictional agencies to meet permitting requirements and keep permitting review on schedule; manage and direct consultants; oversee the work of, and negotiate with, contractors; and maintain detailed and current project documentation. For additional information about the position, see the [Job Description](#) on Midpen's website.

A Few Reasons Why You May Love This Job

- Collaborative work that directly supports Midpen's mission to protect and restore the natural environment and contributes to providing nature's benefits to everyone
- You'll be part of a talented and dynamic team of bright, energetic, and motivated professionals with a passion for the outdoors, trails, and preserving open space
- Excellent employee benefits, including medical, dental, vision, tuition reimbursement, and a retirement pension through California Public Employees Retirement System (CalPERS)

Work Environment: Midpen offers a hybrid office/telecommute work schedule for this position. In addition to working in an office setting to complete project tasks and at various venues across the San Francisco Peninsula to present information at public meetings, the Senior Resource Management Specialist will often work in the field and hike steep terrain and wildland areas with poison oak and wildlife. Fieldwork will require driving District vehicles in remote areas on dirt roads, working in temperatures ranging from cold and blustery to hot and dry, and hiking in steep, mountainous terrain. Ideal candidates will be comfortable working in these types of field conditions, as well as in an office environment.

Education and Experience: We realize your time is valuable, so please apply only if you have at least the required minimum qualifications outlined here: any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be: Equivalent to graduation from an accredited four-year college or university with major coursework in natural resource management, environmental design, geology, biology, or related field, and five (5) years of management level experience in natural resource management including at least one year of supervisory and administrative responsibility. A Master's degree is desirable. Professional work experience with parks and open space is highly desired.

Licenses & Certifications Required: Possession of a valid California Driver's License.

Benefits: Midpen provides an excellent benefits package including health, life & disability insurance as well as CalPERS pension. Please see the [Benefits](#) page on Midpen's website for details.

A note to applicants who currently live outside of the San Francisco Bay Area: before committing to the application process, and if you haven't done so already, we suggest evaluating the feasibility of relocation. We recommend researching the cost of living in the San Francisco Bay Area, the cost to relocate, and typical commute times to Los Altos from outlying areas.

How to Apply: apply online at [CalOpps.org](https://calopps.org).

(To avoid missing email communication regarding your status in this recruitment, add mpropenspace@calopps.org to your contacts or list of safe senders)

First Application Review is March 27, 2023. Applicants with the most relevant experience and qualifications suitable for the position will be contacted for an interview.

The following application items are required to be considered:*

1. Fully completed CalOpps employment application
2. Cover letter
3. Resume
4. Supplemental question responses

**Incomplete CalOpps employment applications, or applications without the required application items listed here, will not be considered for the position.*

First Recruitment Cycle:

(Dates subject to change. We cannot accommodate individual schedules.)

First Interview (virtual): April 3, 2023

Second Interview (in person): April 11, 2023

Midpeninsula Regional Open Space District is an Equal Opportunity Employer

Applicants with disabilities may request reasonable accommodation by contacting Human Resources at 650-691-1200.

Put your passion for Open Space to work!