

## **Sr. Biology Project Manager – NorCal**

**HELIX Environmental Planning, Inc.** (HELIX), a growing, employee-owned California-based environmental consulting and planning firm, is seeking a team orientated and motivated **Sr. Biology Project Manager** with critical thinking skills and a strong work ethic, to join one of our northern CA office locations (Folsom or Roseville). HELIX provides biological, cultural resources, habitat restoration, environmental, acoustical, air quality, landscape architecture, and GIS services to both the public and private sectors.

### **Why work at HELIX?**

- Employee-owned since 2004
- Offers a hybrid work schedule with flexibility of working in-office and remotely
- Invested in professional growth and employee development and training
- Recognized for our workplace practices, employee wellness programs, and community contributions
- Named as one of the 2023 Best Firms to Work For by ZweigGroup

### **HELIX also offers a competitive benefits package, that includes:**

- Robust Health Coverage (Medical, Dental, Vision) for employee and dependents
- Life /Long Term Disability Insurance
- Accrual of Paid Personal Time Off
- Bonus Program
- Wellness Program
- Employee Stock Ownership Plan participation
- 401K participation with employer contributions

### **Senior Biology Project Manager Responsibilities**

The Senior Biology Project Manager's responsibilities include managing complex biological resources-related projects, leading biological due diligence assessments, biological constraints studies, biological technical reports, regulatory permit applications, and agency negotiation during the environmental review and permitting process. The position will also include developing solutions to complex biological issues, coordinating with clients and regulatory agencies on mitigation strategies, and leading proposals, interviews, and business development activities for the biology division.

The Senior Biology Project Manager may be required to conduct biological fieldwork on occasion; however, primary responsibilities are not fieldwork related. The ideal candidate must possess strong analytical and creative problem-solving skills because critical aspects of this position include developing solutions for project challenges, forging strong, collaborative relationships, and building consensus among team members, clients, and agencies. Familiarity with regional HCPs, including but not limited to, the South Sacramento Habitat Conservation Plan, Placer County Conservation Program, and San Joaquin County Multi-Species Habitat Conservation and Open Space Plan is desirable.

### **Minimum Requirements for the Sr. Biology Project Manager:**

- Bachelor's degree (or equivalent experience) in an environmental science, biology, or related field (degree in biochemistry or microbiology not acceptable)
- 10+ years of experience in the environmental field leading and assisting with task implementation for biological resources, natural resources, or other similar projects
- 5+ years of project management experience for biological resources, natural resources, or similar projects
- Excellent communication skills, both verbal and written
- Demonstrated experience in preparing biological resources related technical reports for CEQA/NEPA compliance
- Proven experience managing large scale natural resources based projects
- Proven experience preparing biological resources related mitigation plans in accordance with agency requirements
- Experience in managing a project team and multiple projects concurrently

- Strong client and agency relationships; demonstrated experience leading client management and agency communications

Additional skills considered a plus:

- Master's degree or higher in Biology, Natural Resources, or related field
- Experience processing state and federal resource agency permit applications and consultations for jurisdictional waters/wetlands and endangered species
- Demonstrated experience with marketing and business development
- Demonstrated experience with regional HCPs
- Possession of 10(a)(1)(A) and Scientific Collection Permits

Pay will be based on qualifications and/or experience, with a robust benefits package. Expected starting pay range of \$110,000 to \$130,000 annually.

HELIX is an equal opportunity employer that is committed to diversity and an inclusive work environment. We encourage all qualified applicants to apply regardless of gender, race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, disability, age, genetic information (including family medical history), political affiliation, military service or veteran status. These protections extend to all management practices and decisions, including recruitment and hiring, appraisal systems, promotions, training, and career development programs.

<https://recruiting.paylocity.com/recruiting/jobs/All/d357dab6-3553-4838-81be-15a421da6601/HELIX-ENVIRONMENTAL-PLANNING>